



**National Conference  
on  
"Integrating IT For Management Innovation &  
Organizational Sustainability"**

## **Key Dates**

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- **Announcements and abstract submissions:** On going
- **Submission due:** November 19, 2024
- **Feedback and acceptance notification:** Case by case: November 21, 2024
- **Registration opens:** After acceptance of the proposal
- **Early bird registration closes:** November 24, 2024
- **Registration closes:** November 29, 2024
- **Conference date:** December 20-21, 2024

# Guidelines for Conference Submission

## Abstract

Times bold, clear, descriptive and no longer than 200 words

## Conference Paper

Times bold, clear, relevant and thought provoking to conference theme and no longer than 15 pages including references.

## Keywords

Three to five words.

## Introduction

Visit to the topic proving rational on the current need and future prospects.

## Methods

Comply with the accepted norms in practice, nationally and globally.

## Font and Spacing

The font used throughout the paper is Times Roman. The paper size is A4 (i.e., 210 x 297mm), two-column format with a 2.5cm margin at the top, a 3cm margin at the bottom, 1.5cm margins on the left and right with a 1cm space between the two columns. Lines are single-spaced (or 12pt). If the last page of your paper consists of less than two columns, then divide the text into two columns of equal length. Use high-quality paper, and print on one side only with, preferably, a laser printer. Page number should be written on the back of pages in light pencil and are not to be included in the text.

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Document Length ← level 2 Heading 10pt, Bold [blank line]

Papers accepted for presentation are limited to 15 pages in a two-column format.

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Body ← Text level 2 Heading 10pt, Bold

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The body of the text of the submission is a set of body text paragraphs defined as follows: 10pt Times font

Single space, defined as 12pt

There is no indentation for the first line

## Length

Limited to 15 pages including references/bibliography in a two column format.

## Tables

Sequentially numbered in numeric fashion along with title and number.

## Figures

Sequentially numbered in numeric fashion.

## Equations

Should be numbered serially at the right hand side in parenthesis as given below.

$$(Paper) \sum_0^n Author \equiv Accept \quad (1)$$

**Footnotes**

Placed at the bottom of the column in which they appear in 9pt times bold.

**Acknowledgements**

Optional.

**Reference**

APA

or,IEEE.